

MARITIME DOMAIN AWARENESS

STAKEHOLDER BOARD

CHARTER

Purpose

1. This charter outlines the organization, responsibilities and procedures for the Maritime Domain Awareness (MDA) Stakeholder Board (“Board”).
2. This charter provides the organizational and functional framework for the Board to exercise its responsibility for policy coordination and alignment, synergy, and issue resolution among the members of the Board.

Background

1. The Board is an interagency body to align and integrate Global Maritime Community of Interest (GMCOI) efforts to achieve MDA objectives.
2. The authority and responsibilities of the Board is derived from agreement between the Directors of Global Maritime Intelligence Integration (GMII) and Global Maritime Situation Awareness (GMSA) as a means to implement recommendations of the National Concept of Operations for MDA (MDA CONOPS) and other initiatives which fall under the National Plan to Achieve MDA.
3. The GMII Director and the GMSA Director are members of the Maritime Security Policy Coordinating Committee (MSPCC) and are Co-Chairs of the Board.
4. The Co-Chairs shall be responsible for promoting unity of effort, standardization and appropriate access to a wide range of information critical to achieving MDA.
5. Through the Co-Chairs and Executive Steering Committee (ESC), the Board may communicate recommendations to the MS PCC regarding strategic level guidance and policy to enhance MDA.

Organization

1. The Board structure shall consist of four components:
 - (a) The Board, led by two Co-Chairs;
 - (b) The Executive Steering Committee;
 - (c) Subcommittees, as deemed necessary by the Co-Chairs; and
 - (d) The Executive Secretary.

2. The Director of GMSA Enterprise shall fill the role of the Board Executive Secretary. The Director of the GMSA Enterprise may delegate this duty, with the agreement of the Director of GMII.

Responsibilities

1. The Board Co-Chairs shall:
 - (a) Provide leadership and guidance to the Board;
 - (b) Promote unity of effort, standardization and appropriate access to information critical to achieving the goals and objectives outlined in the MDA CONOPS;
 - (c) Facilitate Board discussions to ensure a shared perspective across the GMCOI;
 - (d) Mutually represent issues under review and coordination by the Board at the MS PCC; and
 - (e) Produce an annual report documenting key activities of the Board.

2. The Board shall:
 - (a) Include representatives from a broad cross-section of stakeholder agencies and those agencies responsible for the eight supporting plans approved under the National Strategy for Maritime Security (e.g., Customs and Border Protection, Federal Bureau of Investigation, Immigration and Customs Enforcement, the Intelligence Community, U.S. Coast Guard, U.S. Navy and Department of State);
 - (b) Consist of representatives at a Flag/General Officer, SES/GS-15 level who are authorized to represent and make recommendations on behalf of their agencies;
 - (c) Under the leadership of the Co-Chairs, focus on making recommendations to optimize capabilities related to the key functional aspects of MDA, i.e., the collection, fusion, analysis and dissemination of data, information, and intelligence;
 - (d) Assist in policy coordination alignment, synergy and issue resolution concerning the above matters between GMII and GMSA Enterprises;
 - (e) Provide the MS PCC, through the Co-Chairs and ESC, recommendations to update strategic-level guidance and revise policy as appropriate; particularly policies and standards to promote information and intelligence sharing across a wide range of domestic and international maritime stakeholders in the areas of security, safety, commercial activity and the environment;
 - (f) Identify statutory, policy, legislative and cultural issues impeding the integration of information and intelligence and efforts to achieve MDA;

- (g) Provide recommendations to the GMCOI Intelligence Enterprise and GMSA Enterprise to improve the availability and integration of maritime data, information and products;
- (h) Foster an environment that facilitates intelligence and information sharing and unity of effort within the GMCOI through leadership, policy development, oversight and accountability;
- (i) Assist the Co-Chairs and ESC to coordinate implementation of multi-agency tasking and requirements related to enhancing MDA;
- (j) Recommend a process, and provide a venue for, the resolution of cross-jurisdictional issues;
- (k) Provide recommendations on subsequent versions of the MDA CONOPS, and its supporting Interagency Investment Strategy ensuring they address the equities and include evaluation based on most recent maritime threat assessment;
- (l) Make recommendations for and support actions to ensure Global MDA information architecture and products support the requirements of military, public, private, and international stakeholders at all levels worldwide;
- (m) Assist the Co-Chairs and ESC to facilitate integration and prioritization of requirements and resources for Global MDA; and
- (n) Convene at least quarterly.

3. The Board's Executive Steering Committee shall:

- (a) Consist of the Co-Chairs and representatives from Departments of State, Defense, Justice, Commerce, Transportation, Homeland Security, and Navy, Office of the Director of National Intelligence, Joint Chiefs of Staff, United States Coast Guard and other agencies as deemed appropriate;
- (b) Act as the decision-making body with the Co-Chairs;
- (c) Decide on courses of action for all recommendations put forth by the full Board;
- (d) Establish and review progress of sub-committees as directed by the Co-Chairs;
- (e) Provide the MS PCC with final recommendations to update strategic-level guidance and revise policy as appropriate;
- (f) Recommend the agenda and desired objectives for full Board meetings; and
- (g) Convene at least quarterly in advance of the full Board or otherwise at the initiation of the Co-Chairs.

4. The Board's Sub-Committees shall be formed by the Co-Chairs as required.

- (a) The Co-Chairs, with the ESC, may form various sub-committees as needed to address critical MDA issues and discuss MDA initiatives at specific-levels of operation.
 - (b) Sub-committees may be *ad hoc* or standing, with lead agencies identified.
 - (c) Sub-committees shall:
 - (1) Perform functions and activities as assigned by the Co-Chairs and ESC to address specific issues;
 - (2) Provide progress reports to the Board via the Co-Chairs and ESC; and
 - (3) Be supported by the lead agency and other agencies represented on the sub-committee. The Executive Secretary will support, as appropriate.
5. The Board's Executive Secretary shall be the Director of GMSA Enterprise. The Executive Secretary shall provide necessary support functions, including the following:
- (a) Providing administrative and staff support to the Board and the ESC;
 - (b) Coordinating Board meetings;
 - (c) Setting the agenda for Board meetings with the approval of the Co-Chairs;
 - (d) Supporting activities as directed by the Co-Chairs;
 - (e) Acting as the principal point of contact for the Board; and
 - (f) Developing Board documents, including meeting notifications, meeting summaries and notes, decision memorandums, and archiving of all relevant documents.

Decision-Making Process

1. Under the oversight of the Co-Chairs, the Board shall adopt an inclusive process by which all members are given the opportunity to express their views and recommendations.
2. Final decisions or recommendations by and of the Co-Chairs will note critical dissenting views of members of the Stakeholders Board.
3. Unresolved issues may be forwarded by the Co-Chairs, as appropriate, to the MSPCC for resolution.

Actions and Resource Implications

1. As necessary, the Stakeholder Board shall advise and inform the Directors, GMSA, and GMII regarding MDA resource issues and shall propose a refined integrated Interagency Investment Strategy.
2. Decisions having resource implications will be evaluated consistent with existing departmental budgetary oversight procedures (e.g., DOD's Integrated Program and Budget

Review (IPBR) for DOD related elements, and the Future Years Homeland Security Plan (FYHSP) for DHS related elements).

3. A risk management approach will direct any federal funding recommendations.